



Duke of Edinburgh's Award Kit Store Booking Form

The equipment store is at: The Top Car Park, Green Park Activities & Training Centre, Stablebridge Road, Aston Clinton HP22 5NE. Follow DofE signs from main car park.

Opening times: Wednesday evenings, 6.30 - 8.30 to return, Thursday evenings, 6.30 - 8.30 to collect. This year the kit store is open from the last Thursday in February to the last Wednesday in October

Please email this form to bookings@alfcharity.org at least one week in advance. The Kit Store can experience high volumes of collections and equipment can run out. Please ensure that you arrive on time to avoid disappointment.

The kit store can be contacted on Wednesday and Thursday evenings ONLY via this number: 07989 891022.

Kit hire is for one week only. If equipment is returned late without prior agreement then you will be asked to pay an additional week's hire charge.

Payment for hire should be made on collection and can be by cash or cheque. Deposits are required for equipment hired, this is **£100 for general equipment** including Trangias however a deposit of **£150 is required for EACH tent** borrowed. Separate cheques are required for tent and general equipment.

Cheques should be made payable to '**Adventure Learning Foundation**'. Cheques will not be cashed and will be returned when kit is brought back on time and in good condition. If equipment is lost or damaged then you will be charged at the retail cost of the item. If this payment is not received within 30 days of notification your deposit cheque will be cashed. **Charges for damage and lost items are available at the Kit Store.**

TENTS

All Tents MUST be completely dry. If you return a wet tent you will be asked to dry it and return it the following week and will incur an additional weeks charge. A tent that is packed away damp will become mouldy within ten days. Even if you had no rain, the groundsheet will be damp and the inside of the tent will be damp from condensation. The tent should be taken out of the bag when you return home and hung up to dry. All rubbish should be removed from inside the tent and zips done up. It should then be packed away complete with the **correct poles and pegs**. All mud needs to be removed from the tent pegs. Please ensure that the inner and outer layer of the tent is attached when you return the tent to us. You will receive a checklist for your tent hire – please make sure you refer to this. **Tents will be unpacked and checked on return.**

Waterproofs

Rinse off mud with clean water. **Please do not use detergent. It destroys the waterproofing.**

Boots

Dry by stuffing with newspaper. Brush off dried mud. If they have got wet, apply polish.



Sleeping bag

For hygiene reasons, please use the sheet liner. **This should be washed before you return it.**

Stoves

These should be spotless inside and out when you return them. **Burn off any meths left in the burner unit.** Make sure the strap is attached. If a stove is returned dirty, you will not be able to return it that day, and will be asked to take it away and clean it and incur an additional week's hire charge.

Rucksacks

Please empty all pockets and remove anything attached to the outside. Brush off any dried mud

Survival bags

These are for emergency use only and should **not** be used for storage when you are at camp.

| | |
|----------------------------|-------------------------------------|
| Name of Group / School | Name of Person collecting equipment |
| Address | Phone: |
| Email: | Home: |
| | Mobile: |
| Date of collection: | Date of return: |

WATERPROOF JACKETS @ £2.50 each

| Size | X Small | Small | Medium | Large |
|-------------|---------|-------|--------|-------|
| No required | | | | |
| No returned | | | | |

WATERPROOF TROUSERS @£2.50 each

| Size | X Small | Small | Medium | Large |
|-------------|---------|-------|--------|-------|
| No required | | | | |
| No returned | | | | |

BOOTS@ £3 per pair

| Size | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|------|---|---|---|---|---|---|----|----|----|
| Req | | | | | | | | | |
| Ret | | | | | | | | | |

| Item | Price | Number required | Number returned |
|--|--------------|-----------------|-----------------|
| Sleeping bag Includes sheet liner to be washed before return | £2.50 | | |
| Roll mat | £1 | | |
| Rucksack - 65 litres | £5 | | |
| Trangia - specify meths or gas | £1 | | |
| Meths safety bottle | £1 | | |
| Compass | £1 | | |
| Survival bag - these are for emergency use only. They are not | £1 | | |



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| to be used as groundsheets or for storage of gear. | | | |
| Map case | £2 | | |

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|------------------------|------------|--|--|
| Tent - 2 person | £10 | | |
| Tent - 3 person | £15 | | |
| Tent - 4 person | £20 | | |

CONDITIONS OF HIRE

The Green Park equipment store is open Wednesday evenings to return 6:30pm - 8:30pm and Thursdays 6:30pm - 8.30pm for collections.

ALL OF OUR EQUIPMENT IS EXPENSIVE. WE RELY ON YOU TO HELP MAINTAIN IT IN GOOD CONDITION.

EQUIPMENT SHOULD BE RETURNED IN THE SAME STATE YOU WOULD LIKE IT TO BE WHEN YOU COLLECT IT.

I have read and accepted the conditions of hire & understand that if kit is lost or returned damaged that I will have to pay for repairs/ replacement at the retail value.

(To be signed on collection of equipment)

Signed..... Date.....

Printed.....